Domestic Violence & Sexual Assault Capacity Building Fund & Grant Application

ARP Support for Survivors of Domestic Violence and Sexual Assault from Culturally Specific Populations Grant Program (ARP Support for Survivors Program)

Updated 12/5/2022
Nyob Zoo. स्वागत. Talofa lava. Welcome.

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Agenda

- About API-GBV
- Overview of ARP Support for Survivors Program
- DV/SA Capacity Building Fund and Grant Application
- Q&A with ARP Support for Survivors Team
- Materials and Links, Key Dates
About the Asian Pacific Institute on Gender-Based Violence (API-GBV)

Our mission is to disrupt gender-based violence, which causes physical, sexual, emotional, spiritual, and economic harm within AAPI communities throughout the U.S. and territories.
We work together with and within our community to:

**Uplift** the voices and experiences of the AAPI communities impacted by violence

**Build** capacity through training and technical support for organizations who serve our communities

**Engage** allied communities and systems to create shifts in gendered cultural norms and address injustices

**Educate** our communities to mobilize them to prevent gender-based violence

**Advocate** for policies and practices that ensure access to essential rights and services
Asians and Pacific Islanders

**CENTRAL ASIA**
Regions: Afghanistan, Armenia, Azerbaijan, Georgia, Kazakhstan, Mongolia, Tajikistan, Turkmenistan, Uzbekistan
Languages: Arabic, Dari, Kazakh, Mongolian, Pashto, Tajik, Turkmen, Uyghur, Uzbek

**EAST ASIA**
Regions: China, Japan, North Korea, South Korea, Taiwan
Languages: Cantonese, Japanese, Korean, Mandarin, Okinawan, Shanghainese, Taiwanese, Tibetan

**SOUTHEAST ASIA**
Regions: Brunei, Burma, Cambodia, Philippines, Indonesia, Laos, Malaysia, Singapore, Timor-Leste, Thailand, Vietnam
Languages: Burmese, Filipino, Hmong, Indonesian, Khmer, Laotian, Malaysian, Mien, Singaporean, Tagalog, Timorese, Thai, Vietnamese

**SOUTH ASIA**
Regions: Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan, Sri Lanka
Languages: Bangla/Bengali, Bhojpuri, Gujarati, Hindi, Marathi, Malayalam, Nepali, Punjabi, Sindhi, Tamil, Telugu, Urdu

**WEST ASIA**
Regions: Bahrain, Iran, Iraq, Israel, Jordan, Kuwait, Lebanon, Oman, Palestine, Qatar, Saudi Arabia, Syria, Turkey, United Arab Emirates, Yemen
Languages: Arabic, Farsi, Kurdish

**HAWAI'I & PACIFIC ISLANDS**
Regions: Fiji, French Polynesia, Kiribati, Marshall Islands, Micronesia, New Caledonia, Northern Mariana Islands, Palau, Samoa, Solomon Islands, Tonga, Tuvalu, Vanuatu, Wallis and Futuna
Languages: Carolinian, Chamorro, Chuukese, Fijian, Guamanian, Hawaiian, Marshallese, Palauan, Pohnpeian, Samoan, Tongan, Yapese

*Not a comprehensive list*
Overview of ARP Support for Survivors Program
Acronyms

**ACF** - Administration for Children, Youth and Families

**ARP** - American Rescue Plan

**CFR** - Code of Federal Regulations

**DEI** - Diversity Equity and Inclusion

**DV** - Domestic Violence

**FFR** - Federal Financial Report

**FVPSA** - Family Violence Prevention Services Administration

**ICR** - Indirect Cost Rate

**NOA** - Notice of Award

**NOFO** - Notice of Funding Opportunity

**OGM** - Office of Grants Management

**OMB** - Office of Management and Budget

**PII** - Personally Identifying Information

**PTE** - Pass Through Entity

**PMS** - Payment Management System

**PPR** - Performance Progress Report

**SA** - Sexual Assault

**SANE** - Sexual Assault Nurse Examiner

**SART** - Sexual Assault Response Team
# Key Definitions

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<tr>
<th><strong>Pass-through Entity</strong></th>
<th><strong>Sub-award</strong></th>
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<td>means a non-Federal entity that provides a subaward to a subrecipient to carry out part of a Federal Award.</td>
<td>means an award provided by a pass-through entity to a subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program.</td>
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<tr>
<th><strong>Federal Award</strong></th>
<th><strong>Non-Federal</strong></th>
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<td>is Federal financial assistance that a non-Federal Entity receives directly from a Federal awarding agency or indirectly from a pass-through entity.</td>
<td>entity means a state, local government, Indian Tribe, institution of higher education or non-profit organization that carries out a federal award as a recipient or subrecipient.</td>
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American Rescue Plan (ARP) and Family Violence Prevention and Services Act (FVPSA)

The Family Violence Prevention and Services Act (FVPSA) program received $49.5 million in supplemental funding through the American Rescue Plan (ARP) to support culturally specific programs and services for sexual assault (SA) and domestic violence (DV) survivors.

- Alaska Native Women’s Resource Center
- Asian Pacific Institute on Gender-Based Violence
- Esperanza United
- National Indigenous Women’s Resource Center
- Ujima/National Center on Violence Against Women in the Black Community
**Purpose and Partnership**

▸ PREVENT, PREPARE and RESPOND to the impact of COVID-19 in Asian and Pacific Islander communities in the U.S.

▸ Address emergent needs resulting from the COVID-19 public health emergency

▸ Promote strategic partnership development and collaboration in responding to the COVID-19 public health emergency on survivors of SA and DV.
Domestic Violence and Sexual Assault (DV/SA) Capacity Building Fund

- Up to $300,000 over a two-year project period (March 2023 - February 2025) per subaward
- Up to 40 subawards will be distributed to DV and/or SA (DV/SA) programs or “ARP subgrantees”
- Purpose: support culturally specific, community-based DV/SA programs implementing culturally relevant and linguistically appropriate programs, services, and supports for Asian/Asian American, Native Hawaiian, Pacific Islander, and Middle Eastern communities in the U.S. and territories.
Eligibility
1. **Nonprofit Status**

- Nonprofits having a 501(c)(3) status with the IRS, OR
- Nonprofits that do not have a 501(c)(3) status with the IRS but are fiscally sponsored by a nonprofit who has 501(c)(3) status
2. Culturally Specific

Primary purpose is providing culturally specific services to Asian/Asian American, Native Hawaiian, Pacific Islander (AANHPI), and Middle Eastern (ME) communities in the continental United States, Hawai‘i, and U.S. territories
2. Culturally Specific (con’t.)

- “Culturally specific services” means community-based services that include culturally relevant and linguistically specific services and resources to culturally specific communities [34 U.S.C. § 12291(a)(7)]
- “Culturally specific” means primarily directed toward racial and ethnic minority groups (as defined in 42 U.S.C. § 300u-6(g)) [34 U.S.C. § 12291(a)(6)]
2. Culturally Specific (con’t.)

“Underserved populations”, “underserved communities” or “people who have been historically underserved” means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, and populations underserved because of special needs including language barriers, disabilities, immigration status, and age. [42 U.S.C. § 10402(14) and 45 CFR part 1370.2)]
3. Supportive Services

Have demonstrated ability in providing supportive services

“Supportive services” is defined as services for adult and youth victims of family violence, domestic violence, dating violence, and sexual assault and their dependents that are designed to meet the needs of such victims and their dependents for short-term, transitional, or long-term safety and recovery.
3. Supportive Services (con’t.)

Supportive services include, but are not limited to: direct and/or referral-based advocacy on behalf of victims and their dependents, counseling, case management, employment services, referrals, transportation services, legal advocacy or assistance, child care services, health, behavioral health and preventive health services, culturally and linguistically appropriate services, and other services that assist victims or their dependents in recovering from the effects of the violence (45 CFR § 1370.2). Supportive services can also include outreach to underserved populations to increase virtual access to DV and SA services and reduce the exposure to and risk of contracting the COVID-19 virus.

ARP subgrantees are not permitted to further subgrant to other organizations. Additionally, direct payments to survivors are not permitted under this ARP program.
Requirements and Expectations
Data Collection and Reporting

ARP subgrantees are required to collect and maintain data that measures performance and effectiveness of work under this subaward:

- Monthly financial reimbursement requests
- Semi-annual performance progress reports (narrative and financial)
- Travel and conference requests
- Other data as requested
**Program Support and Information Sharing**

ARP subgrantees will also be required to participate in:

- Program support visits with API-GBV staff
- Participation in any surveys or interviews as part of API-GBV's overall program evaluation
- Other visits, meetings, convenings, and trainings as needed
Technical Assistance

ARP subgrantees will be provided:

▸ One-on-one, specialized technical assistance;
▸ Access to online training and educational resources;
▸ A virtual learning community and regular peer support meetings with ARP subgrantees in the program;
▸ Opportunity for all ARP subgrantees and ARP Support for Survivors Program staff to convene at least once in-person (if public health regulations permit) during the project period;
▸ Guidance on reporting, evaluation, and special topics if needed.
Scope of Proposed Projects
“Culturally specific services” - community-based services that include culturally relevant and linguistically specific services and resources to culturally specific communities

“Supportive services” - services for adult and youth victims of family violence, domestic violence and dating violence and their dependents that are designed to meet the needs of such victims and their dependents for short-term, transitional, or long-term safety and recovery
**Virtual Services & Data Security**

Develop, implement, and assess innovative virtual services that:

▸ Optimize the use of virtual services to increase access to culturally specific DV/SA services for AANHPI and ME survivors
▸ Can be adapted based on local community/service area needs

Protect confidentiality, integrity, and availability of survivor services information:

▸ Servers, firewall protection software
▸ Training for personnel and survivors on topics such as proper use of devices and service portals, security of passwords, and available data safety features
Meeting Emergent Needs of Survivors Impacted by COVID-19

**Prevent** – Activities that assist AANHPI and ME survivors by providing virtual services, supportive services, temporary housing assistance, mobile advocacy services, and supplies that will reduce the exposure to and risk of contracting COVID-19.

**Prepare** – Activities and technical assistance that include assessing needs of AANHPI and ME survivors during the COVID-19 public health emergency. Activities that provide training, information, and assistance necessary to ensure the continuity of culturally specific DV/SA services.

**Respond** – Activities and technical assistance for ensuring the continuity of culturally specific DV/SA services during the COVID-19 public health emergency, which includes responding to issues such as adapting to fluctuating needs and changing circumstances.
Workforce Expansion and Capacity Building

- Planning for implementation
- Training providers and staff
- Hiring providers and staff
- Expenses to secure and maintain adequate personnel

Culturally specific DV/SA services, COVID-19 mitigation activities, implementation of mobile advocacy services, or virtual/remote services implementation
Allowable Costs:

**DV/SA Capacity Building Fund Application FAQ**

**Key Dates:**
- Application Opens: November 4, 2022
- Information Sessions: November 9, 2022; November 16, 2022
- Grant Writing 101 Webinar: November 30, 2022
- Applications Due: January 13, 2023
- Application Review Period: January 16-27, 2023
- Applicants to be Notified of Status: By February 3, 2023
- Project Period: March 1, 2023 - February 28, 2025

**Contact:**
- Email: APIgbv@an.tnivb.org
- Website: [http://www.api-gbv.org/faq](http://www.api-gbv.org/faq)

**DV/SA Capacity Building Fund Application: Frequently Asked Questions**

> How do I attend an information session, and will they be recorded?
> There were two information sessions. Recordings and slides from both sessions are available on API-GBV's website.

> Where do I apply?
> The application for the ARP Program can be found at [bit.ly/3TSzDvV](http://bit.ly/3TSzDvV).

> Can I work on the application in multiple sessions? Will my progress be saved?
> Yes. You must create an account at [bit.ly/3NGJkR5](http://bit.ly/3NGJkR5) using the Coalition Manager website to apply. This will allow you to save your application as you go.

> What is required to complete an application?
> To complete your application, you must submit information regarding:
> - Organizational Profile and Capacity
> - Need for the Project
> - Project Proposal
> - Project Budget

Additionally, you must include at least one, but no more than three, letter(s) of support from a community leader, another community based organization, or a community member who can speak to the applicant’s impact, reputation and presence in the community they serve. There is also an option to include a video, but this is not required.
Application Elements
Section 1: Organizational Profile and Capacity (30 points)

- Organization name, contact person, contact information;
- Whether the organization is DV, SA, or a dual program;
- Verification of nonprofit 501(c)(3) status or fiscal sponsorship;
- Whether or not the organization has completed an audit in the past year (completion of an audit is not a requirement);
- The organizational annual budget;
- Number of current board members;
- Any association w/ API-GBV and/or NAPIESV as a board member, advisory committee member, or as a consultant;
- Subaward amount requested;
- Background of the community-based organization, which may include mission and core values statements (if available), and the history of service and support rendered to the organization’s community;
- History of working with survivors of DV and/or SA;
- Description of the AANHPI and/or ME community the applicant serves;
- Description of any past federal grant/subaward management experience if applicable (grant management experience is not a requirement).
Section 2: Need for the Project (10 points)

- Information about how DV/SA has impacted individuals and/or groups in the AANHPI and/or ME community;
- Information on how the COVID-19 public health emergency has affected the program;
- Description of any history of collaboration with other organizations in the community, and the applicant’s relationship with the AANHPI and/or ME community and organizations generally,
Section 3: Project Proposal (40 points)

- Project Work Plan
  - Project goals and objectives
  - Description of project activities
  - List of key staff, including any potential partners

- What the proposed project will do
  - Description of the issues impacting DV/SA survivors in the community and what is the anticipated plan of action;
  - How the project will support survivors of DV/SA and their dependents and address the emergent needs of the COVID-19 public health emergency;
  - How the project will strengthen response efforts in the community;
  - Description of the individuals and/or groups that the proposed project will focus on, such as a cultural/ethnic specific population, adults, youth, people with disabilities, or LGBTQ;
  - If applicable, description of any aspects of project innovation or creativity.
Section 4: Project Budget (20 points)

- Project budget and budget justification that demonstrates the total amount the applicant needs to accomplish the goals of the proposed project.
- Budget justification - budget narrative and line-item budget detail that includes detailed calculation for categories provided in the budget template.
- Subawards will be up to $300,000 in total costs. Applicants are to determine the amount to be requested based on their proposed projects.
- This subaward does not require matching or cost sharing.
- ARP subgrantee organizations are allowed to charge indirect costs by using approved negotiated indirect cost rate or the de minimis rate of 10% of modified total direct costs.
- Financial form to assess internal controls, accounting system, and auditing practices
Section 5: Letter of Support

Applicants must submit at least one letter of support (maximum 3) from a community leader, other community-based organization, or community member who can speak to applicant’s impact, reputation, and presence in the community they serve.
Section 6: Optional Video

As a supplement to the written application, applicants may choose to also submit a video (maximum 10 minutes) providing information about their organization’s work, values, culture, and proposed project.
Attachments Checklist

- 501(c)(3) determination letter or letter from fiscal sponsor with 501(c)(3) status
- Project work plan
- Job descriptions and resumes (if applicable) for each key staff
- Project budget and narrative
- Financial form
- Letter(s) of support (one required)
- Video file (i.e. .mp4, .mpg) or link (i.e., YouTube, Vimeo) (optional)
How to Apply
Applicants must submit by **Friday, January 13, 2023 at 11:59pm PST** through **Coalition Manager**.

To submit the proposal, applicants must:

1. **Create a new** **user account** **through** **Coalition Manager** at [bit.ly/3NGJfr5](bit.ly/3NGJfr5)
2. **Complete the required fields in the** **online application** **via** [bit.ly/3T52sDV](bit.ly/3T52sDV); and
3. **Upload all attachments to** **Coalition Manager**.
Application Review Process
Three-Stage Review Process

Stage 1
Eligibility - ARP Support for Survivors Team

Stage 2
Committee Review - Internal and External Reviewers, Consultant Facilitation

Stage 3
Final Selection of ARP Subgrantees - Review Committee & ARP Support for Survivors Team

The application review period will take place January 16-27, 2023
Reviewer Recruitment

External (non-staff/board) reviewers partnered with internal API-GBV and NAPIESV staff and API-GBV board members. External reviewers recruited through API-GBV’s network and relationships across AANHPI and ME communities and community-based organizations. External reviewers were selected based on:

- Subject matter expertise (i.e. DV/SA, culturally specific services, program development, research and evaluation)
- Experience working with AANHPI and ME communities
- Experience in reviewing grant applications
- Understand the needs of grassroots organizations, including small nonprofits with little to no federal funding
- Can bring an equity lens to the review process
- Participation as an external reviewer precluded reviewer from applying for a grant
Scoring Criteria

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<td>Section 2: Need for the Project</td>
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<td>Section 3: Project Proposal</td>
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<td>Section 4: Project Budget</td>
<td>20</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>100</strong></td>
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- Capacity to implement the project
- Need for the project
- Potential impact of the project
- Whether the proposed budget aligns with the proposed project activities
- Qualifications and experiences of key individuals who will work on the project

Applicants will be notified of the status of their application by February 3, 2023.
Materials and Links

All materials and links can be found on API-GBV’s Resource Page

- Grant Application How-To Guide
- Grant Application User Account Registration Link via Coalition Manager (required to access online application)
- DV/SA Capacity Building Fund Online Application Link
- DV/SA Capacity Building Fund Request For Proposals (RFP) Announcement
- DV/SA Capacity Building Fund Application FAQ
- DV/SA Capacity Building Fund Informational Session Recording
- Grant Writing 101 Webinar Recording and Slides
Key Dates

Announcement of DV/SA Capacity Building Fund RFP, Online Application Opens: November 4, 2022

Informational Webinars: November 9, 2022 at 2pm Pacific Standard Time (PST) and November 16, 2022 at 9am PST. Additional webinars TBD.

Grant Writing Webinar: November 30, 2022 at 2pm PST

Announcement of Revised Guidance and RFP, Deadline Extension: Week of December 5, 2022

Application due: January 13, 2023 at 11:59pm PST

Review of Applications: January 16, 2023 - January 27, 2023

Applicants Notified of Status of Application: By February 3, 2023

DV/SA Capacity Building Fund Project Period: March 1, 2023 - February 28, 2025

*Dates subject to change
Submit questions and requests for assistance with the application process to ARPsupport@api-gbv.org.

Visit www.api-gbv.org/arpsupport for more information about the ARP Support for Survivors Program.

Sign up for email updates about the program at www.api-gbv.org/listserv.
Ua 'Tsaug. आपको धन्यवाद.
Fa’afetai tele. Thank you.